

Village Hall Management Committee Meeting
Thursday 2nd December 2015

Present:

Wendy Williams
Marie Therese Hosey
Phyllis Jones
Fiona Lloyd-Williams
Irene Bird
Valerie Taylor
Caroline Dyer
Valerie Patrick

1.	Apologies George Rothschild, Philomena Wright	
2.	Finances <ul style="list-style-type: none"> • No report • VAT- charities don't pay this- it needs to be checked out whither we pay VAT on all goods or not. • Ask the Parish Council for a donation before the end of the financial year 	FLW
	AGM user Group feedback <ul style="list-style-type: none"> • Previous suggestion at AGM to increase the Fee for scouts was to align them to the increases that were made with the other clubs and hall users • Cubs- it would be possible to have all 3 cub groups on Fridays- still to be agreed 	
3.	Bookings Still no word from Hedghogs and Harvest Festival: their previous cancellations had led to other groups being turned away. Dates for checking <ul style="list-style-type: none"> • Party on 6th Dec 10-13:00 • Betts on 27th Dec Bookings administration <ul style="list-style-type: none"> • No report re IT 	CD No check needed
	Maintenance <ul style="list-style-type: none"> • High level lighting replacement: 6 sets of fluorescent reflector and cage and light fittings. Agreed to purchase (£900 plus VAT) • Also pay for the window handles to get fixed in the committee room (Brian Lomax) • Steve Veness: cleaned the gutter • PAT test organized 10:12:15: needs access for all equipment 	IB & VT

	<ul style="list-style-type: none"> • Fire extinguisher tested 14:9:15 • Progress on Grant- CD to chase • Vulcana (gas company)- IB to chase them: probably due in January 	CD IB
8.	<p>May Day 2016 Date confirmed in 30th April Consider working together with the May Day Committee. Ongoing</p>	PW-CD
9	<p>Christmas Dance 12th December 2015 81 confirmed so far (£15 each). Break even number is 55 people.</p> <ul style="list-style-type: none"> • Food: Cheese, pate, sausages, ploughmans', slices of turkey and cranbury sauce, crackers • Raffle tickets: Phyllis will buy a book, MT- a nut selection • Duties: • MTH- bring spare tree decorations 	VT VT & CD PJ
10	<p>Village Hall Signs</p> <ul style="list-style-type: none"> • The 'brown' road sign is still being discussed 	FLW
12	<p>Village hall notice board</p> <ul style="list-style-type: none"> • A place for the knot was discussed • Parish council has purchased a magnetic notice board 	
11.	<p>AOB</p> <ul style="list-style-type: none"> • Victoria & Colin presents • Jobs for the new year: carpet cleaning and painting 	
12	Date of next meeting – mid January (TBC)	
14	Meeting ended 9.00pm	